

SENIOR ENVIRONMENTAL CONSULTANT

XCO2's Principles

Values:

- Innovative
- Collaborative
- Technically knowledgeable and curious
- Belief in environmental approach
- Pride in quality
- Understand client's needs

Underlying assumptions:

- We strive to achieve the best energy performance in projects
- We are always looking for the best way to solve technical problems
- We provide personal attention and work collaboratively with architects and clients
- Our solutions are based on technical and measurable approaches

Attributes

- **Technical ability** - Strong technical ability across the Environmental Team services.
- **Ownership** - Take ownership over projects, clients and non-project tasks that have been delegated to them. Thoroughness throughout the delivery of a project or non-project task.
- **Commercial acumen** - are client/delivery aware and focussed, look to develop opportunities where possible.
- **Proactive** - have the drive and ambition to take on responsibility or develop and opportunity without the prompt of senior leadership.
- **Professional maturity** - understand what clients need and able to communicate with design teams and clients in an appropriate manner. Understands the contribution all projects have to the company's commercial or ethical goals, treating them with their due importance, regardless of personal interest.
- **Organisation** - strong organisational skills in tracking their own work and work on projects that they lead. Aware of deadlines and project budgets and plan appropriately for them. Good time management on projects.
- **Communication** - clear and concise internal and external communication that is tailored to the audience.
- **Industry presence** - takes an interest in the industry and promoting our business and services within it.
- **Experience** - experienced at dealing with architects and clients, attending design team meetings and delivering quality work on time and in budget.

Day-to-day responsibilities

- Project management
- Delegating work to Intermediate and Junior staff members
- Supporting the Director or Associate in resource planning for the team
- Leading and client facing key projects
- Maintaining client relationships
- Overseeing the output of junior and intermediate team members who are supporting you projects
- Reviewing work
- Deliver knowledge of the relevant Industry Standards, British Standards, Building Regulations and UK planning process to clients and colleagues



- Begin to develop new opportunities with new and existing clients
- Supporting preparing & development of proposals and scopes of work